



# ST. ALOYSIUS' CATHOLIC PRIMARY SCHOOL

## EARLY YEARS TEACHING ASSISTANT - GRADE 4

|                                |  |
|--------------------------------|--|
| <b>Teaching Assistant</b>      | <b>Permanent - Full Time</b>   |
| <b>Closing Date:</b>           | Monday 30 <sup>th</sup> October (midday)   |
| <b>Interview Date:</b>         | 2 <sup>nd</sup> November 2023 (to be confirmed)  |
| <b>Jobs Start Date:</b>        | January 2024 or Sooner   |
| <b>Contract/Hours:</b>         | Permanent Full-time (part-time considered)   |
| <b>Salary Type:</b>            | Support Staff  |
| <b>Salary Details:</b>         | £21,189 to £21,575 Grade 4 Pt 4-5 (pro-rata) - £10.98 to £11.18 per hour                     |
| <b>Hours of Work:</b>          | Full-time (32.5 hours) - 8.30am - 3.30pm (term time only)                                    |
| <b>Location of Role:</b>       | St Aloysius' Catholic Primary School Oxford City   |
| <b>Contact e-mail address:</b> | <a href="mailto:office.3842@st-aloysius.oxon.sch.uk">office.3842@st-aloysius.oxon.sch.uk</a> |

### Job/Person Summary

We are looking to appoint a Teaching Assistant to work alongside teachers in our friendly one form entry school. Candidates will be required to support the class teacher in the delivery of the curriculum, support pupils with additional needs, assist in the smooth running of the class and in the maintenance of a safe and stimulating learning environment. Work may be carried out in the classroom or outside the main teaching area. The role will include playground and lunchtime duty and the opportunity to work additional hours in our Breakfast and After School Club should you wish.

Candidates must be able to build good relationships with children, have excellent communication skills and the ability to work flexibly and effectively as part of our friendly team based north of Oxford City.

### Application Procedure

Please apply online or send completed application forms to the school via email to: Jo Clarke, School Business Manager at: [office.3842@st-aloysius.oxon.sch.uk](mailto:office.3842@st-aloysius.oxon.sch.uk) or by post to 143 Woodstock Road, Oxford OX2 7PH. Applications MUST be on the County Council form. CVs will not be considered. Please read the Person Specification and Job Description carefully. It can be found at <https://staloysius.net/vacancies/>.

**Please Note:** For the right candidate, we may interview and appoint prior to the vacancy deadline.

### Safer Recruitment

Oxfordshire Schools are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post involves the type of work with children and young people that requires applicants to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post. All users are considered confidentially and according to the nature of the role and information disclosed.